



GOVERNMENT OF KERALA

Abstract

Health & Family Welfare Department - Assigning of duties and responsibilities of Lab Technicians in Family Health Centres - orders issued.

HEALTH & FAMILY WELFARE (H) DEPARTMENT

G.O.(Ms)No.134/2018/H&FWD Dated,Thiruvananthapuram, 16/07/2018

Read 1 Letter No.O&M. 4-102870/2017/DHS dated 18/12/2017 from the Director of Health Services.

2 Letter No.Admin-81/2017/SHSRC dated 12/01/2018 from the Executive Director,State Health Systems Resource Centre.

ORDER

In the circumstances reported by the Director of Health Services and the Executive Director of State Health Systems Resource Centre ,Government are pleased to assign the duties and responsibilities of Lab Technicians working in Family Health Centres as follows:

1. Lab Technician will carry out all instructions given by the Medical Officer pertaining to the functioning of the laboratory.
2. Venepuncture and collection of blood of patients registered in laboratory in properly labelled bottles and tubes.
3. Smear preparation and staining.
4. Perform all the routine tests and special tests.
5. Ensure proper registration of specimens collected.
6. Ensure proper maintenance of registers and records.
7. Proper labelling, processing and filling of slides.
8. Assist Medical Officer with procedure like FNAC.
9. Maintain stock of equipments, reagents, kits, stains etc in daily use and indent the requirement of these items well in advance to the Medical Officer in charge.
10. Ensure proper storage of test kits and reagents at appropriate temperature.
11. Follow universal safety precautions and maintain laboratory hygiene.
12. Guide and instruct the Nursing Assistant/JLA regarding their routine work, biomedical waste segregation and disposal.
13. Technician should ensure quality control as per norms including calibration of equipments.
14. Issue the test result to the patient with necessary instructions.

15. Examination of blood smears for malarial parasites, reporting and sending the positive slides to the concerned DMO(H).
16. To ensure patient friendly atmosphere in laboratory and respect patient rights.
17. Participation in trainings and skill updation programs.
18. Act as an active member of the FHC team.
19. Carryout any other work assigned to them by the Head of the Institution under exigencies of services including field sample collection/testing.

The working of lab in a Family Centre will be from morning 8.00 AM to 4.00 PM, Additional human resources may be arranged locally with the help of LSG/HMC.If additional Lab Technician is available the working hours should be from 8.00AM to 4.00 PM for the first lab technician and 10.00 AM to 6.00 PM for second lab technician.

(By order of the Governor)
K NANDA KUMAR
JOINT SECRETARY

The Director of Health Services, Thiruvananthapuram.

All District Medical Officers (*through DHS*)

The Executive Director, State Health Systems Resource Centre, Thiruvananthapuram

Stock file/ Office copy.

Forwarded /By order

Section Officer